Policy:
It is the policy of Ageia Health Services to track all involved in possible outbreaks utilizing the exposure log.

Procedure:

1. All known signs and symptoms of infections on the Infection Control Log. This information will be taken from observations, alert charting, and diagnosis will be recorded.

2. A separate log of all infections will be utilized. When these infections are known, the Executive Director and Nurse will assure adherence to the infection control policies by staff.

3. The original sheet of Infection Control Log will be maintained for 2 years.

4. The Nurse will utilize this information to promptly identify trends and develop plans towards resolution.

5. Reports to the Health Department will occur as requested.

Form:
Possible Exposure Log