POLICY

It is the policy of this facility that each potential Resident will have a thorough assessment and review prior to moving into or returning to the Community. The move-in guideline will be utilized to assist the Community in determining if it can meet the Resident’s needs and provide the required services.

PROCEDURES

The move-in consultation process includes the following:

- The Executive Director or designee and the LN or RCC, if required, (e.g., if the Resident is coming from a higher level of care or will be receiving limited or other nursing services) will conduct an assessment of the potential Resident and the Assessment and Service Plan form will be completed.
- The Community will receive completed Physician Orders, prior to move-in for appropriate review.
- The Community will also obtain a recent history and physical or clinical evaluation within 90 days prior to move-in.
- Pre-move-in physical exams and state-specific forms shall also be completed, in accordance with state regulations, as applicable.
- Confirmation of acceptance of care by a local physician or other legally recognized practitioner is required.
- If it is determined that the Community is unable to meet the Resident’s needs, the associated paperwork will be maintained in the Executive Director’s office for 6 months.

RETENTION GUIDELINES
6 months for denial of admission