August 9, 2012

Training Program Name: Moran Vista Senior Living  
Training Program Number: WA1545

This letter is your documentation that **CHANGES** to your Training Program have been received and approved as documented below. Please keep a copy of this letter for your records.

**Instructor Additions and Changes**

The following new instructors have been added or changes made for existing instructors as listed below.

If you have instructors that were previously approved to offer training, this is not the full list of all the courses they are approved to teach – only those now **ADDED**.

*The lead core basic training instructor must list this assigned instructor # on the Core Basic and 75 hour training certificate.*

**DSHS Training Certificates**

Included in a separate email are DSHS training certificate templates required for each NEW course you are now approved to offer or **CHANGES** required to a previously issued training certificate. It is important that you fill these certificates out correctly. Detailed instructions are included in the same file as the master certificate. **Please read these instructions carefully!**

If you are approved to offer a course that still requires DSHS tests, they are included in the email with the DSHS training certificate for that course.

**Student Workbooks and DVDs**

Printed student materials and DVDs for many DSHS courses are available through the Washington State Department of Printing at a reasonable cost. Learn more about **ordering DSHS materials**.

**PDFs of these materials** are also available on-line (accept the Nurse Delegation).

**Training LTC Workers Outside Your Facility**

Approved instructors can only teach LTC workers in your facility or corporation for the courses listed above. To train LTC workers outside of your facility or corporation, you must apply and become a DSHS contracted...
Community Instructor Training Program. For more Information, go to www.adsa.dshs.wa.gov/professional/training and click on “Community Instructors.”

**Changes to Your Training Program**

Communicate any additional changes to instructors, courses, curriculum, training hours, or updates to your Training Program information (address, contact etc.) using the TPA Update form. All changes must be approved first.

We appreciate your interest in offering long term care worker training.

Sincerely,

[Lorrie Mahar, Office Chief]
Training, Communications, Development and Quality Unit

LM/lg
Enclosures