Circle the correct answer. After completion, turn in the test to your supervisor for grading. You must achieve a score of at least 80% to pass (12 correct answers). Scored test will be maintained in your personnel file.

Circle either True or False for the following questions
T or F  1). In-house testing will be performed for pre-employment and post-accident testing, only.
T or F  2). It is alright to discuss an employment candidate’s drug test results with staff as long as we didn’t hire them.
T or F  3). Our company will be using a 4 panel drug testing screen.
T or F  4). The proper procedure for discarding a collection cup is to privately dump out the urine in the toilet and then throw the cup in the biohazard container.
T or F  5). It is not necessary to wash your hands after you handle the specimen cup since you are wearing gloves.
T or F  6). You should wait at least 20 minutes before reviewing the test results.
T or F  7). Two lines in each drug panel window means a positive test result for that drug.
T or F  8). The result ready indicator must turn completely red for reading the clearest results.
T or F  9). Individuals that are taking prescribed narcotics “may” still be a candidate for employment.
T or F 10). If a candidate is eligible for a second step testing they have up to 72 hours to get the test done.

Circle the letter corresponding to the correct answer for the following questions
11. Who must always be informed prior to outside clinic testing being done:
   a. Company President
   b. The employee’s Supervisor
   c. Executive Director
   d. Business Office Manager

12. What item of PPE is not needed when drug testing:
   a. Gloves
   b. Goggles
   c. Mask
   d. B and C

13. Which drug do we not test for:
   a. Hallucinogens
   b. Methamphetamines
   c. Cocaine
   d. Heroin

Employee Name: _______________________________ Date Tested: ___________________
Graded by: _________________________________ Score: ________________________

(Test Continued)
14. Which statement describes the best procedure for in house drug testing:
   a. Introduce yourself to applicant, ask them to wait in the bathroom while you gather supplies, review and record results, inform applicant of results, get a witness to sign for positive results.
   b. Gather supplies, introduce yourself to applicant, review results, inform applicant of results, discard supplies, record results
   c. Gather supplies, introduce yourself to applicant, review results, inform applicant, record results with a witness, discard test, wash hands.
   d. All of the statements are acceptable.

15. Which statement is the most appropriate for informing an applicant their test results are positive:
   a. “The results of this test indicate positive for (drug name). Can you tell me when the last time was you used this drug?”
   b. “Your results are positive for (drug name) and we can’t hire you.”
   c. “Your results are positive for (drug name). Would you like to pay for a retest?”
   d. “The results of this test indicate positive for (drug name). Is there a reason the results are indicating positive?”

Employee Name: _______________________________ Date Tested: ___________________
Graded by: _______________________________ Score: ___________________